



## **Room Selection 2010-2011**

Residence Hall Room Selection for the 2010-2011 academic year will soon be here! This information sheet should answer any questions you may have about selecting a room for 2010-2011. If you have any questions not answered here, feel free to ask a Resident Advisor, stop by the Office of Student Development in the Whitten Student Center, or email [housing@woodbury.edu](mailto:housing@woodbury.edu).

### **Important Notes:**

- This year Woodbury will allocate 100 spaces for new incoming students. Those rooms, in addition to spaces set aside for Resident Advisors, will be marked as unavailable with an "X" on the floor plans. Detailed floor plans will be available via email after April 1.
- Single and double room spaces at the Providencia apartments will also be available through Room Selection.
- Due to the proximity of ceiling fans, lofted beds will not be permitted in South Hall single rooms.
- All returning students who wish to participate in Room Selection for the 2010-2011 academic year must be eligible to register for the Fall 2010 semester. Any conduct, financial, or academic holds must be resolved prior to Room Selection. Additionally, you must have a health history form on file with the Health Services Office.

If you wish to participate in Room Selection, you must complete the online Room Selection Application: <http://web3.woodbury.edu/housing/roomselection.htm>  
This form must be completed by 5 p.m. on Monday, April 5.

### **Room Selection Process:**

- Each student who completes a Room Selection Application will be assigned a lottery number. Lottery numbers will be randomly generated within class levels (based on the amount of credits you have as of April 5, 2010). Lottery numbers will be available to pick up in the Whitten Student Center on Thursday, April 15.
- Each lottery number will be associated with a designated time to come to Room Selection (i.e., numbers 1-10 come at 9:00am, numbers 11-20 come at 9:20am, etc.) on Thursday, April 22 in the Whitten Student Center seminar room.
- If you cannot attend Room Selection at your designated time, you may send a Proxy to select a room for you. A Proxy is someone who chooses a room on your behalf if you cannot be there yourself. The Proxy should bring a signed Proxy Form. Proxy forms will be on the reverse side of the Room Selection Lottery Number card you receive.
- If you are planning on signing up with a roommate, you may both sign up at the same time using the better lottery number. For example, if Simon and Arnold want to be roommates, and Simon has #4 and Arnold has #102, they can both come to Room Selection at Simon's assigned time and sign up together. However, lottery numbers are not transferable – so if Simon decides not to participate in Room Selection, his lottery number is no longer valid and cannot be given to someone else.
- All residents who participate in Room Selection will be required to complete a 2010-2011 Student Housing License Agreement. Please note that the Student Housing License Agreement is for the entire 2010-2011 academic year.

### **Dates to Remember:**

- Monday, April 5 – Room Selection Applications due.
- Friday, April 15 – Lottery numbers distributed.
- Thursday, April 22 – Room Selection held in Whitten Student Center.

For more information on Woodbury's Residential Communities, visit [www.woodbury.edu/housing](http://www.woodbury.edu/housing)